**Supervision Agreement for Doctoral Degrees
at the Faculty of Social Sciences**

between

Ms/Mr Click or type here to enter text (doctoral candidate)

and

Ms/Mr Click or type here to enter text (first supervisor)

To ensure the best possible support for the doctoral project, the doctoral candidate and the supervisor from the Faculty of Social Sciences conclude the following Supervision Agreement.

1. **General information about the thesis (title, language, supervision period)**
2. Mr/Ms Doctoral candidate’s name will compose a thesis with the working title

Enter here the working title of the thesis

The thesis will be written in Select language.

The project is based on the attached exposé, on which the supervisor issued a statement on Date of statement.

1. The following supervision period for the doctoral project has been agreed: Date: Start of the doctoral degree to Date: Planned end of the doctoral degree.
2. **Supervision**
3. The work plan/time schedule agreed upon between the doctoral candidate and the supervisor, which is part of the attached exposé, applies for the doctoral project. It also sets down the milestones to be achieved (e.g. thesis chapters, field access, data collection, etc.). The work plan will be reviewed at six-monthly intervals by the parties involved and adjusted if necessary.
4. The doctoral candidate and the supervisor are entitled to at least one supervision meeting per semester; the subject of these meetings should be the status of the research work, the next steps planned and the handling of any problems and questions. The doctoral candidate undertakes to adequately prepare the supervision meetings with the supervisor and, insofar as this has been agreed, to present the status of the work achieved so far in writing and in good time. The supervisor undertakes to allow adequate time for the meeting and to comment – in oral or written form – on the documents submitted, provided that these are available in good time before the meeting.
5. The doctoral candidate will report on the status of their work at least once a year in the framework of a colloquium.
6. The supervisor and the doctoral candidate can agree on specific qualification measures. Scale and content are set down under “E. Additional agreements”.
7. **Extension or termination of the supervision relationship; conflict management**
8. The supervision period can be extended by mutual agreement or if there are reasonable grounds.
9. The supervision relationship can be terminated at any time by mutual agreement. In addition, each partner can terminate the supervision relationship if there is good cause (e.g. failure to comply with the Supervision Agreement). In the event of early termination of the supervision relationship, the Doctoral Committee is to be notified.
10. In cases of conflict between the doctoral candidate and the supervisor the parties will approach the ombudsperson of Goethe University Frankfurt responsible for this or a person of trust at GRADE.
11. **Other obligations**
12. The supervisor undertakes to ensure that the reviews are submitted promptly after the thesis has been submitted. In consultation with the Doctoral Committee, no more than six months should elapse between the opening of the doctoral examination procedure and the oral defence.
13. The Doctoral candidate and the supervisor undertake to comply with the rules of good scientific practice of Goethe University Frankfurt.
14. **Additional agreements**

Click or type here to enter text

Date and signatures:

----------------------------------------------------------------------------------------- (doctoral candidate)

------------------------------------------------------------------------------------------ (supervisor)

Annex: Exposé with time schedule