GOETHE UNIVERSITÄT FRANKFURT AM MAIN

An die
Goethe-Universität Frankfurt
Studierendensekretariat
60629 Frankfurt

Necessary information for withdrawing from enrollment:	
Name:	First Name:
Address:	
Postal Code, Residential Address:	
Matriculation Number:	Phone Number:
Study programme:	
Degree:	

Application for withdrawal from enrollment *1

The application must be submitted by **April 30** for a summer semester and by **October 31** for a winter semester!

1. Information about the reason for the withdrawal *2:

☐ Professional reasons (job/professional training)
☐ Health reasons
☐ Family reasons (child/care relatives etc.)
☐ Change of university
☐ Local reasons (City of Frankfurt too expensive/uninteresting)
☐ Other reasons:_____

2. Necessary information for the repayment of the paid semester fee *3:

Account Holder Bank Account: _____

Bank name: _____ Places: _____

IBAN: _____ BIC: _____

Sepa: _____

Declaration: To the best of my knowledge and belief, I certify that the information I have provided is complete and correct.	
Place and date	Substep of the applicant

Not to be filled out by the applicant:

Haushaltsjahr: 20_____ / Kostenstelle / Projektnummer: 489 000 _____

Auszahlungsanordnung über Einzelzahlungen

1 Zuständig :Finanzbuchhaltung der Goethe-Universität Frankfurt am Main 2 Betrag: _____ €

Sachlich richtig:_____ Veranlasst am: _____
(Unterschrift, Amtsbezeichnung bzw. Verg.-Gruppe)

Eingangsstempel der FIBU:

Bescheinigung der FIBU

Ausgezahlt durch	Euro	Handzeichen
Spargiro		
Beleg-Nr.		
Kreditor		

am: _____ _____
Unterschrift nach VV Nr. 48 zu § 70 LHO)

*1 The master data sheet (Stammdatenblatt) that was handed out and the Goethe Card must be attached to this application.
*2 Voluntary information
*3 The semester contribution to be paid back to you will be reduced by a total of €80. See:
https://www.uni-frankfurt.de/94430606/R%C3%BCckritt_von_der_Einschrift_R%C3%BCckmeldung
A copy of the transfer slip for the paid semester fee must be attached to this application!